

WORTH KNOWING

REIMBURSEMENT OF COSTS

Leuphana reimburses the members of the programme advisory board for travel, accommodation and hospitality expenses. You will receive further information and a form for the reimbursement of your expenses with the invitation to the meeting of the advisory board.

We are looking forward to welcoming you in Lüneburg soon!

FURTHER INFORMATION



At the end of a successful internal audit procedure, the LEUPHANA QUALITY SEAL for Studies and Teaching is awarded.



Due to the system accreditation, Leuphana University Lüneburg has had the right since 2014 to independently review its study programmes and award the SEAL OF THE German Accreditation Council.



ADVISORY BOARDS FOR
STUDY PROGRAMMES

INFORMATION FOR CRITICAL FRIENDS OF LEUPHANA

→ QUALITY DEVELOPMENT DEPARTMENT

Leuphana University Lüneburg | Quality Development Department |
Team Q | Universitätsallee 1, Building 7 | 21335 Lüneburg | Germany

www.leuphana.de/accreditation

2023/01



BRING IN YOUR KNOW-HOW!

DEVELOPMENT THROUGH EXTERNAL EXPERTISE

The quality of study programmes at Leuphana University is being improved continuously. To support these procedures, the University developed a comprehensive quality management system for teaching and learning, which has been certified in a system accreditation process. The Internal Review Process provides regular consultation and assessment of study programmes by external experts. For this purpose, the University establishes a so-called Advisory Board for each study programme, which is composed of members from science, professional practice, and of external students.



TASKS OF THE ADVISORY BOARDS

The Advisory Board evaluates the programme within the framework of the internal review process with regard to the appropriateness of the curriculum in terms of subject content, its implementation, connectivity, the resources provided and the quality development.

Advisory Board members receive a written self-report providing information on the study programme and are invited to discuss its objectives, implementation and development in a critical and constructive dialogue with those responsible at Leuphana University.

YOUR EXPERTISE

COMPOSITION OF THE ADVISORY BOARDS

Leuphana sets up independent programme advisory boards for all study programmes and overarching study programme elements.

As a rule, a programme advisory board is composed of:

- at least two members from science and research,
- at least one member from professional practice,
- at least one external student.

For this purpose, Leuphana University is looking for representatives from science and the professional practice with a high reputation and subject-specific experience, preferably in leading positions. The student member should have experience in a comparable study programme at another university.

The members of the Advisory Boards are nominated by the responsible study programme coordinators and are approved by the presidential committee.

TASKS AND DATES

ADVISORY BOARD MEETINGS

The dates of Advisory Board meetings are arranged between the members of the Advisory Board and the responsible study programme coordinator. Meetings of the Advisory Board are expected to take place appr. every eight years for reasons of reaccreditation. Additional meetings are possible in the event of major changes in the study programme or if advice is needed for the further development of the programme.



STATEMENT ON THE STUDY PROGRAMME

A written statement on the study programme is the result of an Advisory Board meeting. The Advisory Board's statement should not exceed five pages and is generally drafted during the Advisory Board meeting. The statement feeds into a comprehensive assessment report as part of the Internal Review Process. A summary of the assessment result is published on Leuphana's website. Here, the Advisory Board members' names are stated and their recommendations outlined.