



IT-Order

Your contact:
MIZ - IT-Service
Universitätsallee 1
21335 Lüneburg

Later Owner

Last name _____

First name _____

Faculty / Institution _____ Employment _____

Location _____ Building / Room no. _____

Phone _____ E-Mail _____

Accounts to be set up (Who should possibly have additional access to the computer?)

Cost center manager

Cost center / funds center _____ Fund _____

Name _____ Phone _____

E-Mail _____

The funds in the amount of _____ € are available.

Order totals:

Dell _____

Apple _____

Software _____

Lüneburg, the _____ Signature _____

Clear name in case of deviation _____

To be completed by the IT service:

Bestellbezeichnung _____ SW-Bestellbezeichnung _____

Bestellung abgeschickt _____ SW-Bestellung abgeschickt _____

Comments.....
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Dell Hardware

Personal computer (incl. Windows 11; other configuration possible)

_____ Dell Pro Slim Plus QBS1250	440,30 €
Intel Core Ultra 5 235 CPU, 16GB RAM, 512GB SSD, integrated graphics SD-card reader, DVD-burner, keyboard (KB522) and mouse (MS3220)	
_____ Dell Pro 24 All-in-One Plus QB24250 (PC and monitor in one device)	913,92 €
24" monitor (resolution 1920x1080), Intel Core Ultra 5 235 CPU, 16GB RAM, 512GB SSD, integrated graphics, SD-card reader, WLAN + Bluetooth, Webcam + Micro + speaker, height-adjustable stand, keyboard (KB522) and mouse (MS3220)	

Monitor (other models available, if needed please contact us)

_____ Dell Pro 24 Plus - P2425 (HDMI, Displayport, VGA)	178,50 €
24" monitor, black/silver, aspect ratio 16:10, resolution 1920x1200 Pixel	
_____ Dell Pro 27 Plus - P2725DE (HDMI, Displayport, USB-C, network)	267,75 €
27" monitor, black/silver, aspect ratio 16:9, resolution 2560x1440 Pixel	
_____ Dell Pro 27 Plus - P2724DEB (HDMI, Displayport, USB-C, network, camera, speaker)	439,11€
27" monitor, black/silver, aspect ratio 16:9, resolution 2560x1440 Pixel, large upper screen edge due to camera	
_____ Dell curved UltraSharp U3425WE (HDMI, Displayport, Thunderbolt4, network, USB-Hub)	440,30 €
34" monitor, black/silver, aspect ratio 21:9, resolution 3440x1440 Pixel	

Notebook (incl. Windows 11, WLAN, Bluetooth, Webcam; without CD/DVD-drive; other configuration possible)

_____ Dell Pro 13 Plus (PB13250), 13,3"-display	1.000,79 €
Intel Core Ultra 5 235U CPU, 16GB RAM, 512GB PCIe-SSD, resolution 1920x1200 Pixel, brightness 400cd/m2, backlit keyboard, SmartCard-Reader, 55 Wh-battery, weight ca. 1,25Kg	
_____ Dell Pro 13 Plus - 2-in-1, foldable 13,3"-Touch-display	1.076,95 €
Intel Core Ultra 5 235U CPU, 16GB RAM, 512GB PCIe-SSD, resolution 1920x1200 Pixel, brightness 300cd/m2, backlit keyboard, SmartCard-Reader, 55 Wh-battery, weight ca. 1,45Kg	
_____ Dell Pro 14 Plus (PB14250), 14"-display	1.074,57 €
Intel Core Ultra 5 235U CPU, 16GB RAM, 512GB PCIe-SSD, resolution 1920x1200 Pixel, brightness 400cd/m2, backlit keyboard, SmartCard-Reader, 55 Wh-battery, weight ca. 1,40Kg	
_____ Dell Pro 16 Plus (PB16250), 16"-Bildschirm	1.306,62 €
Intel Core Ultra 5 235U CPU, 16GB RAM, 512GB PCIe-SSD, resolution 2560x1600 Pixel, brightness 300cd/m2, backlit keyboard, SmartCard-Reader, 55 Wh-battery, weight ca. 1,85Kg	

accessories (some accessories can be taken with costs from our counter (see page 3))

_____ Dell Multiport-Adapter DA310 for mobile use , 7cm Diameter, Displayport, HDMI, VGA, USB-C-connection	90,44 €
_____ Dell Pro Dock - WD25 (USB-C connection; up to 4x WQHD / 1x 6K)	154,70 €
4x USB-A 3.2Gen2, 1x USB-C 3.2Gen2, 2x DisplayPort, 1x HDMI, 1x USB-C 3.2Gen2 multifunction-DisplayPort 1.4, RJ45 (2.5GbE)	
_____ Dell Pro Thunderbolt 4 Smart Dock - SD25TB4 (Thunderbolt connection; up to 4x 4K / 1x 8K)	154,70 €
interface/ports like WD25; additional 2x Thunderbolt 4; can control more and higher-resolution monitors	
_____ Dell keyboard KB522 — black with palm rest	14,28 €
_____ Dell mouse MS3220 - black	10,71 €
_____ Dell Wireless-keyboard and mouse KM7321W - black/silver	82,11 €
_____ Dell Nylon-cover for max. 14"-Notebook - with additional zipper compartment and carrying handle	28,56 €
_____ Dell Nylon-cover for max. 16"-Notebook - with additional zipper compartment and carrying handle.....	33,32 €

Total (Dell Hardware) _____

All prices incl. **19% VAT** and as of 17.11.2025. Prices may vary depending on the actuality. Consultation will only take place if fluctuations exceed 10% of the unit price.

Please make sure you have downloaded the latest version of this form.

Apple Hardware *(in case of urgency please ask in advance!)*

You can select or search for various Apple products at <https://shop.cancom.de/>. The prices listed there are prices without VAT and not yet the prices of the framework agreement. Please ask us in advance for the framework contract prices of the respective products.

If you have decided on an Apple product, please print out the product web page/our feedback and attach the printout to this completed order form.

Unfortunately, the delivery times stated on the Cancom website are not always accurate!

Total (Apple Hardware) _____

Software

By default, the following software is installed on each computer by the IT-Service.

Software name	auf Dell	auf Apple
Microsoft Windows 11 Education	yes	-
Apple macOS	-	yes
Microsoft 365 (Office applications like Word, Excel)	yes	yes
7Zip (Compression tool)	yes	-
Adobe Reader (PDF-Viewer)	yes	yes
Cisco SecureClient (VPN-Client, only on notebooks)	yes	yes
Mozilla Firefox (Browser)	yes	yes
SentinelOne (Antivirus protection)	yes	yes
VLC (Media Player)	yes	yes
Zoom	yes	yes

Additional software with cost

_____ Adobe Acrobat Pro DC (macOS/Windows), not needed for digital sign of PDFs upon request

_____

_____

Total (Software) _____

Total (Apple Hardware) _____

Total (Dell Hardware) _____

Total cost _____

The need for additional adapters and cables can usually be covered by stock in the IT service for a fee. These small parts are charged to your cost center via a transfer posting.

For other products or deviations in the configuration, please contact IT Service. For other manufacturers, procurement must be carried out independently. Among other things, three offers must be obtained.

All prices incl. **19% VAT** and as of 17.11.2025. Prices may vary depending on the actuality. Consultation will only take place if fluctuations exceed 10% of the unit price.

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